

The TFC Webinar Tender Review Service

A Support Service for the Creation of Competitive Tenders delivered at your desk, using telephone conferencing and remote working on your PC or laptop

No travel or other costs apart from a telephone call.

This service provides a cost effective solution to the writing of high quality tenders for health and social care contracts with input from experts.

The Webinar Tender Review Service incorporates three unique features:

- A verbal and visual tender review using telephone conferencing and remote working technology. This means that you will be looking at your draft tender with us on your PC screen or laptop and discussing improvements in real time;
- The use of our “online flipchart” to explain underlying principles and approaches; and
- The opportunity for the learning acquired during the review to be CPD certified.

This powerful tender improvement and learning service provides:

- A review of your tender by experts;
- An opportunity to improve the competitiveness of your PQQ or Method Statement based on current, up to the minute knowledge of what content is attracting the maximum scores;
- An increased understanding of how to present your documents in order to catch the eye of the appraisal officer and increase your score;
- An option for the webinar to include staff based at a number of different locations;
- Use of our online flip chart to explain the reasons underlying our suggestions and reinforce learning;
- Your skills developed in order to increase your tendering success in the future;
- CPD certification of the learning acquired during the review.

How does the service work?

1) Contact us by telephone or email so that we can check Conflict of Interest. If no previous bookings for your tender have been received we can book you in for a review.
[we work on a strict first come basis. Once we have agreed to review a tender for a particular contract, we cannot accept instructions from any of your competitors]

2) Book your review specifying PQQ or Method Statement and the expected publication date of either the tender (for PQQs) or the Invitation to Tender (for Method Statements).

3) Pay the review fee.
[we can accept payment on invoice by cheque/ BACs or we can accept payment by credit card]

4) Inform us as soon as a publication date for the documents (PQQ or ITT) is known.

5) As soon as the documents are available provide us with:

- For the PQQ – the Instructions to tenderers; Specification; the PQQ form; and any other documentation
- For the Method Statement – the Invitation to Tender (ITT); the Specification; the appraisal criteria; the form and/or Method Statement questions.



6) Agree with us dates for:

- Providing us with an example single completed answer for preliminary written comment;
- Providing us with the documents you wish to submit for the webinar review.

7) Book the date and time for your webinar review at a timescale depending upon the service you have selected

8) On the day of the webinar, follow our joining instructions to test the remote working system.

9) Following the Webinar complete your evaluation form and submit it to us for CPD certification.

[this is available for all those who have attended the webinar]

This new, unique service now provides you with the opportunity to take advantage of a Tendering Support System which has been shown to really work.

The service is also available as a cost effective solution for groups, as a learning exercise for in-house delivery, etc.

Please contact us to discuss your requirements

Fees:

Pre-booked 48 hour service

...suitable for situations where the review can be built in to your drafting process and booked well in advance, or for the review of past failed tenders.

For each PQQ or Method Statement – £450+VAT

Premium 24 hour service

...when time pressures become extreme, or for last minute reviews.

For each PQQ or Method Statement – £550+VAT

CPD Certification - £20 +VAT per person

A small provider said: *“Brilliant, this has helped us to compete successfully and be awarded a tender we never thought we would win. Thank you so much”*

A large provider said: *“Time is important to us as we work under pressure. It was great to be able to drop everything for an hour and have a detailed discussion with you. Also to involve our managers in their offices”*

A CEO said: *“We have improved our success rate enormously since we have been using your service, good for staff to have the certification in recognition of their work”*

Contact us:

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On LinkedIn at <http://bit.ly/hIHdb2> you can read recommendations from satisfied customers.

The Company also has a LinkedIn presence for this service at <http://bit.ly/h51pig>

On Twitter as Care_Tendering at <http://bit.ly/e78S2b>

